

**American Academy of Sanitarians  
Annual Meeting Minutes  
Tucson, Arizona  
June 23, 2008**

Welcome, Opening – Craig Shepherd

The meeting was called to order by Craig Shepherd and members in attendance introduced themselves. New members were recognized: Patrick Bohan, Christine Graulau, and Sheila Davidson Pressley. Our newest Diplomat Laureate, James Dingman was recognized. The agenda and past minutes were reviewed and approved. When Nelson Fabian joined the meeting, he was recognized as an honorary Diplomat member and presented a certificate.

Secretary and Treasure's Report – Gary Noonan

The Annual Treasurers report and financial statement was reviewed and approved.

Wagner Award – Tom Crow

A Wagner Award was not presented this year, there were a limited number of applicants and some were not Academy members. Tom Crow stepped down as committee chair. Gary Noonan, Harry Grenawitzke, Gary Colman, Jim Balsamo, Anthony Akin, Craig Shepherd, and Welford Roberts volunteered to coordinate the award committee next year. Craig will chair the committee.

Crumbine Award – Welford Roberts

The award was presented this year. As incoming president of NEHA, Welford asked for a volunteer to coordinate the award for next year. The main tasks are to assemble a committee to review the applicants based on criteria, discuss, form consensus among the group, and select an award winner. The single Service Institute handles the nomination process and coordinates the committee teleconferences. Ron Grimes, Bob Herrington, and Chuck Tresser volunteered to step in this year.

Scholarship Award - Jim Balsamo

A summary of the award winners was reviewed. Appreciation was extended to the committee that assisted in reviewing and selecting the award winners. Jim will continue coordinating the Scholarship Award next year.

**Old Business**

Long Range Planning Committee – Dave McSwane

Dave was not in attendance.

Report on RS Credential Exam Revision – Jim Balsamo

The Academy donated funding to NEHA and extended the offer of a loan to complete the revision of the RS examination. The loan was not needed. The revision of the examination has been completed.

Updated membership Directory CD – Harry Grenawitzke Final corrections to the directory are being completed by members at the meeting, Harry will send out the final CD shortly after the meeting.

Prioritized Objectives/Tasks of the 2003 AAS Strategic Plan – Craig Shepherd

A summary of the plan was reviewed based on a handout. Chuck Tresser, Charles Otto, Antony, Akin, Brian Collins, and Michele Samarya-Timm volunteered to assist Bob Powitz with the newsletter. The tone of the newsletter (technical, informational, social/update) and solicitation of information to include in the newsletter was discussed. A suggestion was made to send out an interest e-mail to members.

Michele Samarya-Timm discussed interest in doing an outreach to students that can not make it to the NEHA conference.

Under Goal 7, Welford proposed an initiative to bring more students to the NEHA AEC: match them with a mentor, have the student address a theme from AEC topics, write a paper upon return, and have students receive credit for the experience. A suggestion was made to coordinate with AEHAP to communicate with the schools and students about the opportunity. A suggestion was made to designate the participation by students at the AEC as an internship. A suggestion was made to coordinate with a local university to assist with housing costs for students during the conference. Welford Roberts, Priscilla Oliver, Chuck Tresser, Sheila Pressley volunteered to serve on a committee to explore these proposals. The idea was also proposed to use a mentoring program to follow-up after meeting participation, Bob Powitz was recommended to assist in the mentoring effort.

A suggestion was made to the executive committee to make the 2003 Strategic Plan a 5 year plan. Leon Vinci and Vince Radke volunteered to update the plan to serve as a 5 year plan. A motion was carried to authorize them to update the plan.

## **New Business**

AAS Website – Charles Otto

Activities in updating the website were reviewed. Charles requested input for content for the site. Suggested including papers by members. There will be a new look to the site, and a PayPal option will be added to the site to enable credit card payment of dues.

Anthony discussed forming a committee to explore the history of the Academy. Committee members include: Pat Bohan, Vince Radke, Wendell Moore, and George Nakumora.

Nominating Committee – Craig Shepherd

A list of leadership positions was distributed. Some of the board member's terms are expiring and an election had not been held for new terms. A move was made and carried to extend the current board members one year.

Electronic Voting

We will attempt to add an electronic voting procedure on the web site.

President-elect Gary Coleman presented Craig a plaque in appreciation for his service as chairman.