



# American Academy of Sanitarians

## Board of Directors Meeting

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**Tuesday, 21 APRIL 2015 @ 11:00 a.m. EDT**  
**Conference Call**

**Board Members Attending:**

- Vince Radke (Chair)
- Wendell Moore
- Bob Powitz
- Steve Tackitt
- Bruce Etchison
- Gary Noonan (Executive Secretary)
- Sheila Pressley
- Chuck Treser

### AGENDA

1. **Call To Order:**  
The meeting was called to order at 11:05 a.m. by Chair Vince Radke
2. **Approval of the Minutes:**  
The minutes from the conference call meeting of 10 March 2015 were approved by voice vote with one correction. (Insert the word "two" between only and applications in the first line of the agenda item 8.
3. **Treasurer's Report:**  
The Treasurer's report was presented by the Executive Secretary, Gary Noonan.  
Checking account balance: \$26,839.72  
Saving accounts balance: ~ \$64,000 in various CDs  
Gary reported that he has paid several bills mostly associated with the NEHA Conference and redoing the web.
4. **AAS Web Site:**  
Gary reported that he has been working with a Canadian firm, Wild Apricot, which is a web-based software company for small associations and non-profits to help manage membership, website, events and other activities. It is "cloud" software, meaning it runs through a web browser without needing to install anything on our local computer. Gary reported that the new website has been launched and that everyone should have received a dues notice, that actually went out before he anticipated it. He also noted that the new web site is not as intuitive as we might like, but has advantages of automatically updates membership, logs dues payments, sends receipts  
Vince expressed his thanks to Gary and Justin for their work in getting this on-line.  
Steve suggested that Gary needs to look at "pay here" link
5. **AAS Annual Meeting:**
  - July 14 is the date for the annual business meeting and will be conducted from 11:00am to 12:30pm
  - Vince will put a draft agenda together for us to review on the next conference call.
  - Food and beverages for the business meeting was discussed. Gary Noonan will assemble a menu with a selection of food choices to accommodate all preferences, i.e. vegetarian, etc. AAS

will keep the cost per person around \$20-\$25 and make up the difference. Gary will also work with NEHA on billing strategy for the food costs.

- Other NEHA functions were mentioned: Network Luncheon in the 13th, U.L. event is the 12th at 7pm.

**6. New Business:**

- An educational session to be conducted by the Academy has been developed by Bob Powitz and Michele S-T. The topic is titled: 21 days of fear and loathing: The Art of Science and Quarantine. This is about how health departments should look at quarantine in a realistic way.
- The Wagner Award was discussed. The award ceremony will occur Monday the 14th from 6:30 to 7:30 and will be in conjunction with the PHS EHOPAC Awards. A minor conflict may involve the NEHA exhibit hall opening from 5pm to 7pm so there is some overlap and folks can work around this. Food provided at the exhibit hall this year will be less substantial than in years past. It was suggested that AAS look into providing some snacks for the awards reception. Gary will put together putting a reasonable menu together.
- Wagner nominations- No one has heard how this has progressed this year. Tom Crow will be contacted to see if any names were put forth.
- Mangold Award- Vince informed us that no award will be given by NEHA this year.
- AEC booth for AAS is number 305. Gary asked for financial support for attending the AEC. The motion was made and seconded with all voting in favor. Bob Powitz asked if a petition regarding re-establishing the Industry Affiliate would be appropriate for the AAS booth. All agreed this would be fine.
- Vince mentioned some logistical concerns with the hotel. There is not a lot located near the hotel so transportation will likely be needed by attendees. Wi-Fi in the hotel rooms would be extra and a \$20 voucher for food would be available at the registration for the conference.
- Sheila was asked if student mentoring would be done this year. She is no longer a technical advisor on mentoring students, but did mention that AEHAP will be doing this.
- Gary asked for newsletter topics. A listing of new members was suggested and Gary will add them to the newsletter.

**7. Adjournment:**

The meeting was adjourned by Vince at 12:10 EDT.

Next Meeting will be during the week of May 18-22.