



American Academy of Sanitarians

Board of Directors Meeting

Tuesday, 10 March 2015 @ 10:00 a.m. EDT
Conference Call

Board Members Attending:

- Vince Radke (Chair)
- Gary Noonan (Executive Secretary)
- Bob Powitz
- Chuck Treser
- Bruce Etchison
- Sheila Pressley
- Steve Tackitt

AGENDA

1. **Call To Order:**

The meeting was called to order at 10:05 a.m. by Chair Vince Radke

2. **Approval of the Minutes:**

The minutes from the conference call meeting of 22 January 2015 were approved by voice vote.

3. **Treasurer's Report:**

The Treasurer's report was presented by the Executive Secretary, Gary Noonan.

Checking account balance: \$26,020.22

Saving accounts balance: \$64,000 in various CDs

The checking account includes a \$500 donation from Brian Collins to help defray the cost of providing a lunch at the annual meeting. This led to a discussion of charging members a nominal fee for lunch in the range of \$15.00 to \$20.00. The Board agreed to this charge. Vince indicated that he would match that donation. Chuck offered to subsidize lunch for any of our members who could not afford even a nominal charge for lunch, up to matching the amounts donated by Brian and Vince.

4. **AAS Web Site:**

The revised web site at "sanitarians.org" is now active, however, it need some updating of the content which was just moved over from the old site.

Gary needs to get out the 2015 dues notice to all members. The new software package will enable Gary to do this more readily than in the past.

There is also a need to get out a AAS Newsletter to all members announcing the new site. Bob volunteered to do the Newsletter.

Vince is working with Justin Gerding (CDC-NCEH) on populating and updating the web site. We need to post the agenda and minutes of our meetings on a members only section of the web site.

NEHA has agreed to publish an AAS article in the *Journal of Environmental Health* a couple of times a year, and to post AAS information on the NEHA website.

5. **AAS Business Meeting:**

Gary has not yet been informed by NEHA as to the time and location of our annual business meeting and luncheon. Due to the compact nature of the NEHA AEC is will undoubtedly conflict with something

6. **Wagner Reception:**

The reception has been held just before and overlapping briefly with the grand opening of the NEHA Exhibit Hall, and will be probably be scheduled that way this year.

Gary reported that he has been informed by the EHOPAC that they regretfully are not able to assure AAS that they will not be able to continue to financially support the Wagner Reception. For the past several years they have been able to provide AAS with \$400 to \$500 to support the reception, however, with no budget available through the USPHS they are unable to commit to continuing this practice. The Board agreed that the participation by the USPHS EH Officers and the presentation of their awards added greatly to the reception and that, while we appreciate their financial support, the presence was more important and we continue to want to work with them and involve them in the planning of this event.

This led to a discussion of the reception and whether or not we should provide any refreshments for it. There will be no charge for the room, so our only expense will be for refreshments and for the award itself. It was suggested that some kind of beverage (iced tea and/or lemonade) and maybe some thing light like pretzels and potato chips might be a reasonable way to go -- especially in light of the improve quality and quantity of food available at the NEHA Exhibit Hall opening. The Board agreed that Gary should investigate the costs of this option and report back to the Board.

7. **NEHA AEC:**

The AAS proposal to conduct a Master Class session at the NEHA AEC has been accepted thanks to the efforts of Michelle and Bob. They presented a similar session in New Jersey which was well received.

8. **AAS Membership:**

Gary reported that there were only applications for new AAS members this year. One was accepted and one had to be denied due to the lack of supervisory experience. However that candidate was encouraged to re-apply once he has the requisite experience.

9. **NEHA Silent Auction:**

Bob Powitz has donated a framed copy of an 1885 Harper's Weekly cover depicting the destruction of contaminated milk to the Silent Auction on behalf of the AAS. Bob stated that the item has a face value of about \$80.00. Vince thanked Bob for this generous donation. Bob has already shipped the donation to Gary who will take it down to Orlando with him.

10. **Dictionaries of EH Terms:**

Bob will be posting documents that define various technical terms used by industry and others on the AAS web site.

11. **Board Members Concerns:**

- a. Bruce and Chuck will get together on any final revisions to the proposed Constitution & Bylaws so that they can be posted on the AAS website.
- b. There were no other concerns.

12. **Next Meeting:**

Chuck will send out a Doodle poll to arrange the next conference call, tentatively set for the week of 20-24 April.

13. **Adjournment:**

The meeting was adjourned by Vince at 10:56 EDT.