



American Academy of Sanitarians

Annual Business Meeting

Tuesday, 14 JULY 2015 @ 11:00 a.m. EDT
Orlando, FL

Board Members Attending:

- Vince Radke (Chair)
- Bob Powitz
- Gary Noonan
- Brian Collins
- Bruce Etchison
- Chuck Treser
- Sheila Pressley
- Wenell A. Moore

AAS Members Attending:

Michele Samarya-Timm, Eric Bradley, Priscilla Oliver, Thomas Hill, Darryl Barnett, Ron Grimes, Rick Collins, Gary Coleman, Keith L. Krinn, Paschal Nwako, Felix Zemel, Milton Morris, Welford Roberts, James J. Balsamo, Jr, Carolyn Harvey, Justin Gerding, Craig Shepherd, John G. Todd

1. Call To Order:

The meeting was called to order at 11:00 a.m. by Chair Vince Radke. 16 members were present at the opening of the meeting and all introduced themselves.

- Chairman Radke reported that NEHA CEO Dr. David Dyjack would be dropping by our meeting to share brief remarks.
- Priscilla Oliver was introduced and requested the support of the Academy in her run for NEHA office as Second Vice-President
- NEHA President Carolyn H. Harvey addressed the group and thanked AAS for supporting her during her presidency and for supporting NEHA. Chairman Radke specifically thanked her for using her Journal column to mention the Academy and its importance to the profession.
- Member Robert Powitz's presentation (The Art of Science and Quarantine) was mentioned as taking place on Wednesday and members were encouraged to attend.
- The Academy's newest Diplomate MAJ Joseph Hout, was mentioned as well as the need to continue recruiting new diplomate members.
- A moment of silence was observed to acknowledge those members of the Academy that passed on this year, R. Clapp, Joe Beck and Dale Truesdell.
- Chairman Radke extended thanks to Board members involved in important Board actions during the past year. Gary Noonan-extensive Secretary-Treasurer duties, Justin Gerding-Website development and maintenance, Felix Zemel and Robert Powitz- AAS Article development, and Chuck Treser and Bruce Etchison for Constitution and By-Laws consolidation and improvements.
- Chairman Radke named all Board members and their term expiration dates, which will be posted on the Academy's Website. He noted that the Academy will need to replace to Board members at next year's meeting if it is determined necessary. The Board may consist of 5 to 9 members as per the By-Laws. With the work to be done in the future it was recommended that the Board consider maintaining a higher number of members. During this discussion Michele Samarya-Timm noted that future officers for the Academy could be solicited through the website, e-mail, and the newsletter.

2. Approval of the Minutes:

The minutes from the annual business meeting of 2014 were approved by voice vote. Motion Treser, Second Powitz

3. **Treasurer's Report:**

The Treasurer's report was delivered by the Executive Secretary, Gary Noonan and is attached to the minutes. The balances of accounts were as follows:

Checking account balance: \$30,418.67 plus 900.00 in pending deposits

Long-term investments balance: \$64,000 in various CDs

Expenses, including scholarships and AEC costs: \$12,006.32

Sec-Treas. Noonan mentioned that some members are lost when they move, retire or change e-mails and that he may need some assistance in locating members.

Brian Collins mentioned that Sec. Noonan was able to negotiate a reduced rate for the AAS booth at the NEHA AEC. Next year booth space may be more expensive. It was decided to table the issue for later consideration by the Board.

Sec. Noonan discussed the new website and welcomes input on website performance. The Wild Apricot site was launched in January 2015. Justin Gerding noted that content suggestions are welcome and improvements to the site are ongoing.

4. **Wagner Award:**

Chairman Radke mentioned that Tom Crow desires to step down from the Wagner Award Committee after ten years of service. The three past winners of the award, Craig Shepherd, Brian Collins, and Jeff Smith are automatically on the committee and the Chair was to be one of those three individuals. Craig Shepherd is to take over the chairmanship of the committee, which is responsible for announcement of the award, acceptance of nominations and for presenting the list of nominees to the Board for consideration.

5. **Credentialing Committee:**

- Michelle Samarya-Timm named the members of her committee and announced the new diplomate Joseph Hout.
- The matter of whether the DAAS title should be used by non-dues paying past members. It was mentioned that the By-Laws provide instruction on this issue and that a member must be current to continue using the DAAS title.

6. **Academic Committee**

- Felix Zemel recognized the members of his committee and acknowledged the fine article on the history of the Academy prepared by Robert Powitz. Felix had also prepared a journal article that described what it is that Diplomates do and how to become one. The article appeared in the July/August issue of the NEHA Journal. Sheila Pressley is to prepare a future column on mentorship.
- Future columns by AAS members are expected and it was noted that that would be most appropriate considering the 50th anniversary of the Academy will be celebrated next year. Past NEHA President and AAS member Larry Gordon will be approached to write a NEHA Journal article on behalf of the Academy.

7. **Nominating Committee**

A volunteer is needed to chair this committee. Chuck Treser recommended tabling the matter until the new By-Laws are approved, which address this matter.

8. **Guests:**

Bob Custard, incoming NEHA President and David Dyjack, NEHA Executive Director gave brief addresses to the group. The Academy can expect increased cooperation from the NEHA Board of

Directors. The Academy was also acknowledged for supporting scholarships for E.H. Students and for supporting the Endowment Fund.

9. **Student Mentoring:**

- Chair Sheila Pressley announced that NEHA must be made aware that the Academy should be involved in the mentoring program. More students need to get to the conference in addition to those presenting at the poster presentation. Mentoring should be much better next year with AAS involvement.
- Chuck Treser recommended that AEHAP and the Academy partner in mentoring students. Felix Zemel added Industry Affiliates to the mix, as well.

10. **Outreach Committee:**

- Chair Michelle Samarya-Timm listed the accomplishments and suggestions of the committee:
 - Journal articles
 - Newsletter to be published (3 per yr.) and be placed upon the website
 - Academy Poster Presentation to promote AAS
 - Finance one Webinar to be developed and conducted
 - Explore use of Twitter and Facebook for ongoing conversations
 - Plan 2 AAS sponsored chats on-line in the next 12 months
 - 50th Anniversary logo has been prepared to next year's outreach activities
 - A travelling exhibit, with flyers, info, etc. was displayed to meeting attendees
- It was moved that in Sept 2015 a letter be sent to affiliates about what AAS has to offer. This was approved and it was noted that the vote does in no way financially obligate the AAS Board to pay for booth space at other conferences. It was noted that a protocol for shipping of AAS displays, exhibits, etc. needs to be developed.

11. **Scholarship Committee:**

- Chair Jim Balsamo informed the attendees that three undergraduate scholarships of \$1,500 were awarded and that one graduate scholarship of \$2,500 was awarded.
- Donations have increased the amounts that the Academy can now offer.
- An application, including transcript submission, is to be developed for on-line use. The application process will likely change dramatically.

12. **Constitution and By-Laws:**

Chuck Treser discussed combining the Constitution and By-Laws into one document to be known as the By-Laws. Bruce and Chuck worked on the document, which is to be uploaded to the Academy website for member review. Chuck reviewed some of the major changes and how the document should be approved. Michelle stressed the importance of notifying all members through all means possible of the need to review the proposed By-Laws. Vince moved to table the matter until the next Board meeting.

13. **New Business:**

- Chairman Radke requested a volunteer to President-elect. Wendell Moore volunteered to be Pres.-elect.
- Jim Balsamo brought up the fact that in the 2010 minutes an award in the name of Harry Androunie was to be created. The Board is to revisit this issue at a future meeting.
- Welford Roberts discussed the strategic plan for the Academy. Work will continue by committee.

Adjournment:

The meeting was adjourned by Vince at 12:35 EDT.