



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals *Board of Directors, Membership & Business* *Meeting*

Wednesday, October 11, 2023

5:00 – 6:30 pm ET

MINUTES

- I. **Call to Order - Time:** 5:03 PM ET Radke, Bradley
Roll Call:
Present
Vince Radke Michele Samarya-Timm Brian Collins
Tim Murphy Jason Finley Jessica Otto
Jennifer Dobson Eric Bradley
Quorum established
- Absent**
Wendy Fanaselle Jill Shugart Robert Powitz
- Guest**
Doug Farquhar
- II. **Approval of Meeting Agenda** Radke
Motion: Diplomat Vyles; 2nd: Diplomat Dobson
Chair Radke asked to amend the agenda by adding Crumbine Award and EPHOC updates to *VIII. Group of 5 Report Update*
Motion: Diplomat Murphy; 2nd: Diplomat Otto; Motion passed as amended
- III. **Approval of July 12, 2023 Minutes** Radke
Motion: Diplomat Treser; 2nd: Diplomat Vyles; Motion passed
- IV. **Principal Officer Reports & election results** Radke, Samarya-Timm, Bradley, Collins
Vice-Chair report attached; Chair report attached; Secretary/Treasurer report attached; Past-Chair report attached
Election results: Diplomat Jennifer Dobson and Diplomat Sarath Seneviratne were elected to 3-year terms.
- V. **Financial and Treasurer Report** Shugart, Bradley

American Academy of Sanitarians, Inc.

The American Academy of Sanitarians, Inc. (Academy) accepts qualified members of any race, color, gender, sexual preference, national or ethnic origin to all rights, privileges, programs, and activities generally accorded or made to members of the Academy. The American Academy of Sanitarians does not discriminate based on race, color, gender, sexual preference, national or ethnic origin in the administration of its policies, Board of Directors membership, general membership, scholarship, or other programs.



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Financial report attached. Secretary/Treasurer Bradley stated that the review of the 2022 finances was completed and no issues were found. The committee had decided that moving forward, the reviews will take place quarterly instead of yearly. In the next month, the committee will review the first 3 quarters of 2023 and then move forward with quarterly reviews.

VI. NEHA Hill Visit

Doug Farquhar, NEHA

Doug Farquhar spoke on the 2024 NEHA Day at the Capitol on March 27-28. NEHA is asking for members to attend and for members to reach out to their state affiliates to help pay the trip costs. Secretary/Treasurer Bradley will send membership the information after this meeting – attached.

VII. AAS Committee Reports

Committee Chair

Credentialing – attached

Laureate – Secretary/Treasurer Bradley stated that we had 2 Laureates approved since the 2022 ABM – Diplomate Daniel Oerther and Diplomate Brian Collins

Awards – No report

Strategic Planning – no report

Diversity, Equity & Inclusion – No report

Communications/Marketing – attached

Constitution & Bylaws – no report

Nominations – attached

Student AEC – attached

VIII. Group of 5 Update

Oerther

Report attached

EHPOC – Diplomate Jessica Otto gave a presentation about the Academy

Crumbine Award - attached

IX. NEHA/AAS Scholarship Fund

Radke, Balsamo, Samarya-Timm

Report attached

X. EHAC Proposal

Radke

Diplomate Radke reported that EHAC and the Academy use to work closely together. EHAC has asked for practioners to assist with accreditation. Diplomate Radke is asking for Academy members to sign-up to possible be practioners for these accreditation programs.

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XI. Recognition of AAS members
None

Radke

XII. Next AAS BOD meetings
January and April.
Next Annual Business Meeting will be in June/July.

Radke

XIII. Open Discussion with Members
None

All

XIV. Adjournment

Radke

Time: 6:34 ET # attending 20

Meeting minutes:

Respectfully submitted by Eric Bradley, DLAAS, Secretary

Date: 12/27/23

Approved: Board

Date: 1/25/24

Executive Secretary: *Eric Bradley, DLAAS, Secretary*

Date: 1/25/24

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American Academy of Sanitarians

Advancing the Practice of Environmental Health

Vice -Chair Report Board of Directors Meeting Wednesday, October 11, 2023

1. Monthly meetings and calls with the AAS Leadership Team
2. Worked with AAS and NEHA on the NEHA/AAS Scholarship fund
3. Worked with the AAS officers and members on issues involving the Academy
4. Planning and marketing for the Davis Calvin Wagner Award
5. Represent AAS at the NEHA Annual Education Conference
6. Chaired the AAS Communications/Marketing Committee (see separate report)
7. Assisted in coordination of AAS participation in the AEC student mentoring/ambassadors/buddies program with NEHA
8. Proposed AAS networking options at the NEHA 2023 AEC
9. Developed and supported the AAS presentation for the NEHA 2023 AEC .
Title of Presentation: *Career Pathing for Environmental Health Professionals*
10. Communicated with a potential website developer for AAS website updates – meeting scheduled
11. Explored the use of Wild Apricot to replace SurveyMonkey
12. Assisted with the AAS article for the JEH
13. Provided input on Diplomate Laureate criteria
14. Reviewed one Diplomate Laureate application
15. Participated on the AAS Awards Committee
16. Began planning for an AAS networking event at the 2024 NEHA AEC
17. Fostered discussions with NEHA for AAS to sponsor Awards or other event at the upcoming AEC
18. Submitted abstract for joint NEHA/AAS session at the 2024 AEC

V/r,

Michèle Samarya-Timm
Vice Chair, AAS

The American Academy of Sanitarians is an organization that elevates the standards, improves the practice, advances the professional proficiency and promotes the highest levels of ethical conduct among professional sanitarians in every field of environmental health.

For more information, visit us online at: www.sanitarrians.org



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Chair Report **Board of Directors and Membership Meeting** **Wednesday, October 11, 2023**

1. Held monthly Zoom meetings with AAS officers
2. Meeting during the NEHA-AEC with Dr. David Dyjack, Executive Director of NEHA to discuss relationship between AAS and NEHA
3. Meeting during the NEHA-AEC with Leslie Mitchell, Executive Director of EHAC to discuss relationship between AAS and EHAC
4. Member of the BOD of the International Food Protection Training Institute
5. Worked with the AAS officers and members on issues involving the AAS and outside organizations
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Attended Crumbine Committee meeting with Keith Krinn to discuss lack of candidates for the award
9. Member of the NEHA Past Presidents Affiliate
10. Participate with Brian Collins on a NEHA-AEC presentation entitled "Career Pathing for Environmental Health Professionals"
11. Presented the Davis Calvin Wagner Sanitarian Award at the NEHA-AEC to Dr. Wendell Moore

Vince Radke

Chair

American Academy of Sanitarians, Inc.



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Secretary / Treasurer Report **Board of Directors and Membership Meeting** **Wednesday, October 11, 2023**

1. Held monthly Zoom meetings with AAS officers
2. Member of the NEHA Food Safety Committee
3. Donated Wagner Honorarium (Wendell Moore) to NEHA/AAS Scholarship fund
4. Mailed Todd Award Honorarium
5. Updated website with AEC pics and 2023 award winners
6. Submitted AAS Article (Otto, Shugart and Dobson) to JEH

Vince Radke
Chair
American Academy of Sanitarians, Inc.



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Past Chair Report Board of Directors Meeting

11OCT23

- *Multiple calls and meetings with Academy Officers regarding Academy business at NEHA AEC and after.*
- *Completed Nominations Chair duties for 2023 Board of Directors election.*
- *Submitted reports for Nominations, Constitution and Bylaws and Student and AEC Committees.*

Respectfully submitted:

*Brian Collins
Past Chair*

AMERICAN ACADEMY OF SANITARIANS, INC.

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AMERICAN ACADEMY OF SANITARIANS TREASURER'S REPORT AND FINANCIAL STATEMENT July 1, 2022 – September 30, 2023

INCOME

Dues 2023	\$	3,630.00
Miscellaneous Donations	\$	3,000.00
FedEx reimbursement	\$	636.16
TOTAL	\$	7,266.16

EXPENSES

AffiniPay (Website Transaction Fee)	\$	170.87
AEC Booth Rental (2023)	\$	1,205.00
Wild Apricot Assn. Management and Web Hosting 2021-2022 \$648 2022-2023 \$810	\$	1,458.00
Todd Award Honorarium	\$	500.00
Wagner Award Honorarium (Donated to Scholarship Fund)	\$	1,070.00
Zoom 2022 (\$149.90) & 2023 (\$160.39)	\$	310.29
NEHA/AAS Scholarship Contribution	\$	3,500.00
Miscellaneous & Office Expenses (Shipping, Certificates, Plaques, State Fees)	\$	696.33
TOTAL	\$	8,910.49

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ASSETS

ON HAND

Checking Account (GreenState CU)	\$	23,488.85
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LONG TERM INVESTMENTS

Wagner Fund Account CD (GreenState CU) 4.57% Matures 3/20/23	\$	52,125.94
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Scholarship Fund Account CD (GreenState CU) 4.57% Matures 3/20/23	\$	18,244.08
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Miscellaneous Fund Account CD (GreenState CU) 4.57% Matures 3/20/23	\$	18,244.08
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Sub Total	\$	88,614.10
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TOTAL	\$	112,102.95
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TODD AWARD FUND

Beginning Balance	\$	7,600.00
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Additions	\$	950.00
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2023 Honorarium	\$	-500.00
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TOTAL	\$	8,050.00
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American Academy of Sanitarians Committee Report

Name of Committee: Credential Committee

Committee Chair: Jason Finley, DAAS

Committee Members: Tim Murphy, DAAS; Robert Powitz, DLAAS; Henroy Scarlett, DAAS; Jessica Otto, DAAS

Committee Activities: Review all DAAS Candidate Applications and Recommend Approval or Disapproval to the Academy Board of Directors (BOD) via a Plurality of Votes. Approved the following Candidates for DAAS: Kevin Dunn – January 2023; Chris Mugford – May 2023; Sarah Hughes – September 2023. Provided consultation of the Academy DAAS Evaluation process to an additional two future DAAS Candidates. Currently still evaluating one DAAS Candidate Application for consideration and will report to the BOD at a later date when all Evaluations have been turned in.

Requests for the Board: Consider developing an Ad Hoc Committee to assess revising current DAAS Criteria with Recommendations to report back to the BOD.

Report Date: October 10th, 2023

Reported by: Jason Finley, DAAS



American Academy of Sanitarians

Communications/Marketing Committee Report

Date: October 11, 2023

Committee Chair: Michèle Samarya-Timm

Committee Activities:

Committee Meetings: 6/29; 8/21;

AEC and Presentations:

- With virtual conferences becoming the norm, this committee is continuing to focus on adapting outreach via modern technologies, including development of a virtual exhibit booth.
- A presentation created for the NEHA 2023 Annual Education Conference in New Orleans, LA – July 31st – August 3rd, 2023: Presenters: Vince Radke and Brian Collins.
Abstract Title: ***Career pathing for environmental health professionals***
- The committee is inventorying the Academy's tabletop displays and podium banners. These items are currently missing.
→NEED: Any Diplomat in possession of these items, please advise Diplomat Laureate Michèle Samarya-Timm what you have, where you last used it, and if it is currently in your possession.
- The Committee is developing a standardized AAS presentation with use guidelines
- To coordinate outreach, the committee is updating the request protocol for use of the AAAS powerpoint slides; tabletop booth, printed materials, needs, etc.
- The Committee is in the process of developing a rebranding initiative to bring forward to the AAS Board and membership.

Website:

- A web developer has been identified to discuss updates to the Academy Website. The Communications Committee is arranging a virtual meeting for more information.

Social Media:

- The Committee is in the process of developing an Academy Social Media policy.

Members:

- 613 individuals have achieved the distinction of Diplomate.
 - AAS currently has 133 members.
 - 101 are Active (dues paid).
- Diplomates with overdue membership: Diplomates (24), Retired (9).
The above numbers do not include 7 Honorary Diplomates.

Level	Total	Active	Renewal overdue	Lapsed	New
Diplomate	91	68	24	22	1
Diplomate Emeritus	7	7	0	0	0
Diplomate Laureate	7	7	0	0	0
Diplomate Laureate Retired	0	0	0	0	0
Diplomate Retired	28	19	9	9	0
Total	133	101	33	31	1

Data as of 10/09/2023

→NEED: please advise Michèle or Eric if you become aware of any Diplomate who has passed away. The Academy needs a complete accounting of deceased Diplomates.

→NEED: A Diplomate(s) to call lapsed members to encourage renewing their membership, and becoming re-engaged.

Many thanks to the committee: Diplomates Jill Shugart; Jennifer Dobson, and Jessica Otto

Report Date: October 11, 2023

Reported by: Michèle Samarya-Timm, MA, HO, MCHES, REHS, CPH, CFI, LI/RA, CBHM, DLAAS



AMERICAN ACADEMY OF SANITARIANS, INC.

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Chair's Report Nominations Committee Board of Directors Meeting

11OCT23

- *Call for Board of Directors nominees (two, three-year terms) pushed to AAS membership 26JUN23. Reminder out 19JUL23. Four self-nominations received by Chair and Executive Secretary as of 12JUN23. Nominations to close 08AUG23. Ballots out 15AUG23. Ballots close 30SEP23. Results by 10OCT23.*
- *Nominations Committee (Diplomate Tom Vyles, Diplomate Wendell Moore, Diplomate Laureate Brian Collins) reviewed and tallied membership votes with the following outcome:*

Diplomate Jennifer Dobson and Diplomate Serathi Serenevatne elected to three-year terms as Board Directors. Diplomate Laureate Dan Oerther is alternate available for appointment in the event a Director cannot serve.

Respectfully submitted:

*Brian Collins
Past Chair*



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Chair's Report Student Participation and AEC Committee Board of Directors Meeting 11OCT23

- *Assigned to Chair.*
- *Discussed potential Committee members with AAS Chair.*
- *Awaiting charge and direction.*
- *Peripheral discussions with AAS Chair and Vice Chair re: NEHA AEC and Academy involvement.*
- *No activity.*

Respectfully submitted:

*Brian Collins
Past Chair*



American Academy of Sanitarians Committee Report

Name of Committee: Group of 5 – AAS, AEHAP, APHA, EHAC, NEHA

Committee Chair: Steering Committee chaired by Welford Roberts, DLAAS, and Daniel Oerther, DLASS, is the AAS representative.

Committee Members: Representatives of AAS, AEHAP, APHA, EHAC, and NEHA as well as guidance from CDC and others, including: Wendell Moore, Tim Murphy, Justin Gerding, Benjamin Ryan, Katherine Robb, Jesse Bliss, Gary Brown, Charles Treser, Carla Brown, and Leslie Mitchell.

Committee Activities: Originating in July 2022 at NEHA/AEC in Spokane, WA, the “Group of 5” was tasked to, “develop a strategic plan for the future of the environmental health profession, practice, education, and workforce.” The group has met online – typically every two months – as facilitated by Leslie Mitchell. In July 2023 at NEHA/AEC in New Orleans, LA, the steering team met in person to review a update previously shared with the AAS Board. While not intended for public consumptions, the primary messages of the update note that the team has agreed that the “end state for this effort is to have a well-educate, well credentialed, well supported, and well valued Environmental Health practitioners.” Following a stepwise process for strategy development, the team has identified the current situation and is developing a formal problem statement as well as exploring core values and core purposes of the profession. Future efforts will focus on developing a shared vision and associated goals and objectives. The next meeting of the steering committee is scheduled for 17 October.

Requests for the Board: No action requested at this time.

Report Date: 9 October 2023

Reported by: Daniel B. Oerther, PhD, CEHS, DLAAS



American Academy of Sanitarians Committee Report

Name of Committee: Crumbine Award Jury

Committee Chair: Keith L. Krinn, RS, MA, DAAS

Committee Members: N/A

Committee Activities: Served on the Crumbine Jury representing the Academy, one of twelve sponsors. There was one submittal from the East Shore (Connecticut) District Health Department, and it was the unanimous decision of the jury to not award the Samuel J. Crumbine Award to the applicant. Also attended zoom meeting on July 26th with Vince Radke with the others sponsors of the Crumbine to discuss the low number of applicants in recent years. There were no applicants last year and just the one this year. Unfortunately, this marks the second year in a row in which the award has remained vacant which I believe is the first time ever there has been two consecutive years without a winner. The meeting went well with sponsors indicating they would publicize the award better. To date, I have not seen any of that forthcoming.

Requests for the Board: Now is the time for the award to be advertised with a March 15 deadline for submittal.

Report Date: October 11, 2023

Reported by: Keith L. Krinn

MEMORANDUM

To: Vince Radke, MPH. RS, CP-FS, DLAAS - Chair, American Academy of Sanitarians

From: Keith L. Krinn, RS, MA, CPHA, DAAS - AAS Assigned Crumbine Jury

Re: Samuel J. Crumbine Award Jury Deliberation

Date: 24 May 2023

CC: Brian Collin, MS, REHS, CP-FS, DLAAS - Immediate Past Chair, AAS

This memorandum will inform you of the outcome of the Samuel J. Crumbine Award Jury deliberations held on Monday, 22 May 2023. There was a single submittal this year for consideration by the Crumbine Jury. Upon review of the submittal from the East Shore (Connecticut) District Health Department, it was the unanimous decision of the jury to not award the Crumbine Award to the applicant.

Unfortunately, this will mark the second year in a row in which the award will remain vacant, which I believe is the first time in the history of the award going two consecutive years without a winner. I did express my concern during the deliberations, as did others, that a two-year vacancy is not good for the award. Although it is not the purview of the jury to suggest changes to the guidelines, it was suggested the sponsors of the award convene a zoom call discussion of what could be done to save the award and attract applications. There were no submittals in 2022 and only the one this year. The guidelines are certainly tough and it is a major task for any local environmental health program, no matter the size of the unit, to dedicate the management and staff time necessary to put together a comprehensive submittal.

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American Academy of Sanitarians Committee Report

Name of Committee: AAS Scholarship Committee. (This is different from the NEHA-AAS Scholarship Committee.)

Committee Chair: James J. Balsamo, Jr. "Jim"

Committee Members: No AAS Scholarship Committee members, to my knowledge, have been appointed at this time. It should be noted that the following AAS Members are also Members of the NEHA-AAS Scholarship Committee: Bob Powitz, Harry Grenawitzke, Kieth Krinn, James Speckhart, Robert Nelson, Charles Hart, and James Balsamo(Chair). I have not yet confirmed if Bob Washam and Michele Di Maggio are AAS Members. It is notable that at least 7 Of 9 members on the NEHA – AAS Scholarship Committee are AAS as well as NEHA Members. AAS is well represented on that Committee. Also, Heather Folker is the NEHA Liaison to that Committee.

Committee Activities: There was a very sizeable increase in both Undergraduate and Graduate applications this past year. We had over 91 total applications that technically met the criteria for our undergraduate and graduate scholarship. This was because of the increased marketing of these scholarships to all students with recognized curriculum in Environmental Health and also because of the increase in the monetary amounts of both the undergraduate and graduate scholarships. This was due to the increase in contributions by AAS (for last year only) and NEHA. The amount of scholarship funds disbursed to the selected students rose from \$ 7000.00 to \$ 9050.00. A new review process introduced by NEHA Staff to cope with the large number of applications caused some problems with the reviewers and I have spoken with our Liaison person about this issue, and I have been assured that a better preliminary review of all applications will be made prior to sending out the applications to Committee Reviewers this coming year. We will do a better job of making sure those applications accepted for Committee Member's review are actually planning to practice as Sanitarians/ Environmental Health Specialist in their communities. Also, the procedure for reviewing the applications will be more Committee Member Reviewer friendly. But there is also a move within NEHA to do more widespread solicitation with organizations and businesses to substantially increase the Scholarship Fund in order that the Fund itself can be self-sustaining and the Scholarship monies will come from the interest generated each year from the monies in the fund without touching the principal. More later.

Requests for the Board: The amount of contribution from AAS for this year needs to be decided by the AAS Board of Directors very quickly as advertisements/marketing of the scholarships is due to begin this month. This discussion needs to be made soon.

Report Date: 10/11/2023

Reported by: James J. Balsamo, Jr "Jim"