



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Finance Committee 2021-2022

Purpose:

Recommends fee schedules for processing applications for membership, initial certification and renewal of Diplomate certifications; and shall have general supervision of the budget and financial affairs of the Academy.

Authority:

Article VII, Section 2 – *Finance Committee*. AAS Bylaws (2006).

Committee:

Eric Bradley, DLAAS - Executive Secretary-Treasurer and Chair
CAPT. (Ret.) Gary P. Noonan, DAAS – Treasurer (Advisor to Committee)
CAPT. Wendy Fanaselle, DAAS
MAJ. Jason Finley, DAAS

Charge:

Assist/participate Executive Secretary/Treasurer transitions. (Immediate Priority)

Solicit, vet and recommend to the Board of Directors for approval, a qualified accountant (firm) to conduct a *simple financial review* for *IRS 501 (C) 3* and Form 990 compliance. The accountant (firm) should also make recommendations for process, bookkeeping, records retention and acquisition of software compatible with size and scope of Academy needs. (*Target April BOD vote.*)

Chair will provide a written and verbal Finance Committee Report for each Board of Directors Meeting.

Review and approve AAS Annual Financial Report. Chair will provide an electronic and verbal summary, including trend analyses at the Annual Business Meeting.

Chair will provide Committee recommendations as to how the Board might improve Academy's financial position at the Annual Business Meeting.