



AMERICAN ACADEMY OF SANITARIANS, INC.

Prestigious Recognition for Environmental Health Professionals

Board of Directors and Meeting

Tuesday, April 9, 2024 3:00 – 4:00 pm ET

Minutes

I. Call to Order - Roll Call

Radke, Bradley

Roll Call: 5:01 pm

Present

Radke

Samarya-Timm

Collins

Seneviratne

Dobson

Bradley

Otto

Powitz

Fanaselle

Quorum - YES

Absent

Murphy

Shugart

Guests

Jim Balsamo

Keith Krinn

II. Approval of Meeting Agenda

Radke

Motion to approve the agenda by Diplomat Dobson and seconded by Diplomat Collins.

Motion approved.

III. Approval of January 24, 2024, Minutes

Radke

Motion to approve the minutes by Diplomat Seneviratne and seconded by Diplomat

Dobson. Diplomat Bradley stated that the year is incorrect at the top of the minutes

(2025 instead of 2024) and one of the committee reports is not clear due to scanning.

Diplomat Dobson made a motion to approve the minutes with these changes and

seconded by Seneviratne. Amended motion approved.

IV. Principal Officer Reports

Radke, Samarya-Timm, Bradley,

Collins

See attached for reports from Chair, Vice-Chair, Past-Chair and Secretary/Treasurer.

Diplomat Samarya-Timm asked what the diplomas cost that are provided to Diplomates.

Diplomat Bradley reported that the Diplomas are \$13.61/each and with shipping cost the

Academy under \$26/each.

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V. Finance Committee & Treasurer Report

Shugart, Bradley

Due to the limited time between this meeting and the end of the 1st quarter, the finance committee was not able to meet and review the finances of the 1st quarter of 2024. The committee will meet and report on the 1st quarter at the annual business meeting in June. Treasurer Report – see attached.

VI. AAS Committee Reports

Committee Chairs

(Except Nom. & Cred. Committee)

Awards – Diplomate Fanaselle asked that the deadline for nominations for the Wagner Award, Diplomate Emeritus and Honorary Diplomates be extended until May 15, 2024. Motion by Collins and seconded by Seneviratne. Motion approved. Diplomate Radke asked Diplomate Bradley to send an email to membership noting this change.

Constitution & By-Laws – No report.

Communications and Marketing – Report attached. Diplomate Samarya-Timm reported that Diplomate Laughlin passed away.

Strategic Plan – No report.

Diversity, Equity, and Inclusion – No report.

Advisory Scholarship – See attached report. Diplomate Balsamo recommended that the Academy donate \$3500 for 2024 to the NEHA/AAS Scholarship. The vote is postponed until after the *XIII. NEHA/AAS Scholarship Fund* is reported out.

VII. AAS Representative Reports

Oerther, Otto, Krinn

(Group of 5, EHOPAC, Crumbine)

Group of 5 – No report.

EHOPAC – Diplomate Otto reported that the selection for the EHOPAC awards is almost complete and will reach out to Diplomate Bradley regarding the honorarium for the Todd Award.

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VIII. NEHA/AAS Scholarship Fund

Krinn

Diplomate Krinn explained the current changes to the committee with three Diplomates being removed from the committee and with NEHA 1st VP Larry Ramdin taking over as chair. Although NEHA is putting up more than half of the award, Diplomate Radke reported that he has received word from NEHA Executive Director Dyjack that the Academy will continue to be listed on the scholarship fund. Diplomate Krinn stated that approximately 100 applications were received, and three undergraduate and two graduate students were selected by the committee. The committee chair decided to increase the total amount of the scholarships to \$17,000. Diplomate Krinn asked for a committee vote but was told by the committee chair that it was not necessary as the additional funds would come out of the interest and not the funds principal.

Diplomate Collins made a motion to approve the Advisory Scholarships recommendation of \$3500 to the scholarship fund for 2024 and it was seconded by Diplomate Otto. The motion was approved with 1 no vote and 1 abstaining.

Diplomate Seneviratne left the meeting at 5:55 pm.

IX. Nomination Committee and Election

Collins

Diplomate Collins reported that Diplomate Shugart has decided not to serve a second term. The Academy will have an election to fill this seat (3-year term) and to fill another seat (3-year term) when the BOD elects a new Vice-Chair at the Annual Business Meeting. Diplomate Collins and Diplomate Bradley will talk offline regarding reaching out to membership regarding the interested board seats. Diplomate Radke asked Diplomate Bradley to send a message to all Board members asking for anyone interested in Vice-Chair to let Diplomate Collins or Diplomate Bradley know.

Diplomate Dobson left the meeting at 6:00 pm.

X. Credentialing Committee

Radke

Diplomate Radke reported that the Credentialing Committee had reviewed one application, and the candidate did not meet the minimum requirements. The committee recommends not bestowing Diplomate status. Diplomate Otto made the motion to accept the committee's recommendation and it was seconded by Diplomate Powitz. Motion was approved. Diplomate Radke will send a letter to the applicant.

XI. NEHA Hill Visit

Samarya-Timm, Radke

Diplomate Radke reported that he attended and spoke with several legislators from Georgia. He recommended that other Board members try to attend next year.

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- XII. Next Meeting (BOD & Membership) Radke**
The Annual Business Meeting is scheduled for June from 5–7 pm (ET). An agenda and a Zoom link will be sent out prior to the meeting,
- XIII. NEHA-AEC (AAS Informal Gathering) Samarya-Timm**
This is scheduled for one morning at the NEHA AEC in Pittsburgh. Information will be sent to membership once the date/time are finalized.
- XIV. Open Discussion & New Issues All**
No discussion.
- XV. Adjournment Radke**
Motion to adjourn by Diplomate Powitz and seconded by Diplomate Samarya-Timm.
Motion approved. Diplomate Radke adjourned the meeting at 6:19 PM (ET).

Meeting minutes:

Respectfully submitted by Eric Bradley, DLAAS, Secretary Date: 4/12/24

Approved: Board Date:

Executive Secretary: *Eric Bradley, DLAAS, Secretary* Date:

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AAS Chair's Report Board of Directors Tuesday, April 9, 2024

1. Held monthly Zoom meetings with AAS officers
2. Participate in the March 28, 2024 NEHA Hill Day. I visited two Senate offices and two House of Representative offices
3. Interim Credentialing Committee Chair – The committee reviewed one application
4. Member of the BOD of the International Food Protection Training Institute
5. Worked with the AAS officers and members on issues involving the AAS and outside organizations
6. Member of the NEHA Policy and Bylaws Committee
7. Member of the NEHA History Task Force
8. Worked on preparing for the 2024 NEHA-AEC
9. Member of the NEHA Past Presidents Affiliate

Vince Radke
Chair
American Academy of Sanitarians, Inc.



American Academy of Sanitarians

Advancing the Practice of Environmental Health

Vice -Chair Report

Board of Directors Meeting

Tuesday, April 8, 2024

1. Monthly meetings and calls with the AAS Leadership Team
2. Worked with AAS and NEHA on the NEHA/AAS Scholarship outreach
3. Worked with the AAS officers and members on issues involving the Academy
4. Planning and marketing for the Davis Calvin Wagner Award
5. Chaired the AAS Communications/Marketing Committee (see separate report)
6. Working with NEHA to finalize AAS networking event at the 2024 NEHA AEC
7. Fostered discussions with NEHA for AAS to sponsor Awards or other event at the upcoming AEC
8. Developing the presentation for the joint NEHA/AAS session at the 2024 AEC
9. Began outreach to Diplomates for conversations about the past, present, and future of the Academy, with the aim of speaking individually with every single Diplomate before the end of the year.

V/r,

Michèle Samarya-Timm
Vice Chair, AAS

The American Academy of Sanitarians is an organization that elevates the standards, improves the practice, advances the professional proficiency and promotes the highest levels of ethical conduct among professional sanitarians in every field of environmental health.

For more information, visit us online at: www.sanitarians.org



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Past Chair Report Board of Directors Meeting

09 APR 24

- *Multiple calls and meetings with Academy Officers regarding Academy business.*
- *Worked with Executive Secretary to set Election process for 2024. One vacancy will be created from the ascension of a Board Director to Vice Chair. Vacancy will be filled via election.*
- *Reached out to Director Jill Shugart to determine if she elects continuation of Board seat for 2nd term in accordance with Bylaws.*

Respectfully submitted:

*Brian Collins
Past Chair*



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Secretary / Treasurer Report

Board of Directors

Tuesday, April 9, 2024

1. Held monthly Zoom meetings with AAS Officer's
2. Filed AAS 2023 Tax (990-N postcard)
3. Diplomas for DAAS, DLAAS & HDAAS were ordered and shipped
4. Renewed Georgia Secretary of State Corporation registration
5. Renewed domain name

Eric Bradley
Executive Secretary/Treasurer
American Academy of Sanitarians, Inc.

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AMERICAN ACADEMY OF SANITARIANS TREASURER'S REPORT AND FINANCIAL STATEMENT

January 23, 2024 – April 8, 2024

INCOME

Dues 2024	\$	670.00
Miscellaneous Donations	\$	600.00
TOTAL	\$	1,270.00

EXPENSES

AffiniPay (Website Transaction Fee) – Monthly	\$	112.42
Reimbursement (2023 AEC poster), GA Sec of State Registration, domain renewal, stamps	\$	82.60
TOTAL	\$	195.02

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ASSETS

ON HAND

Checking Account (GreenState CU)	\$	24,361.43
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LONG TERM INVESTMENTS

Wagner Fund Account CD (GreenState CU) 4.57% Matured 3/20/24	\$	53,254.90
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Scholarship Fund Account CD (GreenState CU) 4.57% Matured 3/20/24	\$	18,639.22
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Miscellaneous Fund Account CD (GreenState CU) 4.57% Matured 3/20/24	\$	18,639.22
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Sub Total	\$	90,521.44
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TOTAL	\$	114,882.87
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TODD AWARD FUND

Beginning Balance	\$	8,050.00
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Additions	\$	0.00
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TOTAL	\$	8,050.00
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American Academy of Sanitarians Communications/Marketing Committee Report

Date: April 7, 2024

Committee Chair: Michéle Samarya-Timm

Committee Activities:

Meetings:

- Since the last report, this committee held two meetings, including one with Dr. Dyjack of NEHA.

AEC and Presentations:

- NEHA and AAS are collaborating on a joint presentation at the NEHA 2024 Annual Education Conference in Pittsburgh, PA. *Title: Navigating the Future: Anticipating the Evolving Needs of Our Profession.* Michéle is the lead on this presentation development.
- The committee is inventorying the Academy's tabletop displays and podium banners. These items are currently missing.
→NEED: Any Diplomat in possession of these items, please advise Diplomat Laureate Michéle Samarya-Timm what you have, where you last used it, and if it is currently in your possession.
- The Committee has developed, and is editing, a standardized AAS presentation with use guidelines.
- To coordinate outreach, the committee is updating the request protocol for use of the AAS powerpoint slides; tabletop booth, printed materials, needs, etc.
- The Committee is in the process of developing a rebranding initiative to bring forward to the AAS Board and membership.

Website:

- A few maintenance edits have been made to the website. The Committee is working on a plan for knowledgeable members to assist in updating the website.

Social Media:

- The Committee is in the process of developing an Academy Social Media policy.

Members:

- 615 individuals have achieved the distinction of Diplomat.
- AAS currently has 134 members.
- 90 are Active (dues paid).
- Diplomates with overdue membership:
 - Diplomates- 33
 - Diplomat Laureate- 1
 - Retired- 11

The above numbers do not include 7 Honorary Diplomates.

- Of note – we currently have 9 more Diplomates with lapsed membership than we did in 2023.

Level	Total	Active	Renewal overdue	Lapsed	New
Diplomat	90	58	33	31	1
Diplomat Emeritus	7	7	-	-	-
Diplomat Laureate	9	8	1	1	-
Diplomat Laureate Retired	-	-	-	-	-
Diplomat Retired	28	17	11	11	-
Total	134	90	45	43	1

Data as of 4/7/2024

→NEED: please advise Michéle or Eric if you become aware of any Diplomat who has passed away. The Academy needs a complete accounting of deceased Diplomates.

- Robert Sanders (AAS class of 1969)
- Daryl Rowe (AAS class of 1976)
- Paul Laughlin (AAS class of 1969)

Michéle will be working on a schedule to call lapsed members to encourage renewing their membership, and becoming re-engaged.

Many thanks to the committee: Diplomates Jill Shugart; Jennifer Dobson, and Jessica Otto

Report Date: April 7, 2024

Reported by: Michéle Samarya-Timm, MA, HO, MCHES, REHS, CPH, CFOI, LI/RA, CBHM, DLAAS



American Academy of Sanitarians Committee Report

Name of Committee: AAS Ad Hoc Liaison Committee Chair re: AAS's Contribution to the Scholarship Committee. (This is different from the NEHA-AAS Scholarship Committee.)

Committee Chair: James J. Balsamo, Jr. "Jim"

Committee Members: No AAS Scholarship Committee members, to my knowledge, have been reappointed to the NEHA-AAS Scholarship Committee. There have been some changes to the Scholarship Program, however I am not privileged as to what those changes are. It is notable that at least 7 of 9 members on the NEHA – AAS Scholarship Committee had been AAS as well as NEHA Members. AAS heretofore has been well represented on that Committee.

Committee Activities:

Requests for the Board: The amount of contribution from AAS for this year needs to be decided by the AAS Board of Directors.

Report Date: 4/9/2024

Reported by: James J. Balsamo, Jr "Jim"



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AAS Credentialing Committee Report

Board of Directors

Tuesday, April 9, 2024

1. Held a call with committee members, Dr. Tim Murphy, Jennifer Dobson, Sarath Seneviratne, Michele Samarya-Timm, and Brian Collins
2. One application (candidate) for Diplomate status was received that being from James Speckhart
3. Review of the application was completed.
4. It is the recommendation of the Credentialing Committee to the Board of Directors of the American Academy of Sanitarians that James Speckhart not be granted Diplomate status at this time.

Vince Radke
Interim Credentialing Committee Chair
American Academy of Sanitarians, Inc.